

Dear Maynard Festival Vendor (2018)--

**This is your vendor confirmation! Please CONFIRM RECEIPT of this communication by replying to this email!**

The Maynard Fest is a few weeks away (9.29.18) and we look forward to working with you! Please review the general guidelines below.

Please note that we have changed our registration site. We will register vehicles in the municipal lot, across from the Fine Arts Theatre. **GPS Address: 24 Summer St., Maynard.**

All vendors must register upon arrival. Visit Sarah or Diana in the Municipal Lot on Summer St. Only ONE Car per vendor will be allowed at registration and into the Fest Footprint. At registration, we will provide you with dashboard signage to identify you as a vendor. In addition to this signage, you will get registration materials and your site assignment. With the help of volunteers, you'll proceed to your site, unload, and park in designated vendor parking areas. Please provide us with advance notice, if you plan to bring a trailer. Once parked, all trailers must be unhitched.

All vendor sites are pre-assigned. No changes will be considered before 9:00 am.

Presently, we are sold out of vendor space, but we do have a waiting list.

Set-Up is between 7 and 8:25 am. Since Nason and Main Streets will be closed from 8:30 am. to 3:30 pm., all vendors must be at their site, with their car removed, by 8:25 am. Absolutely no vehicles will be allowed in, or out of, the Fest's footprint between 9 am. and 3:30 pm.

A link to the Festival Rules and Regulations is below. We strongly recommend that you peruse this attachment. We also want to bring to your attention to the following policies--smoking is prohibited at vendor sites, vendors are responsible for securing their tents and product to insure the safety of all, and vendors must leave their space clean of debris upon departure.

<http://www.assabetvalleychamber.org/Forms/Fest%20rules%20%20regs.pdf>

Any vendor offering consumables must be permitted by the Board of Health.

Questions? Please don't hesitate to call or email us! Also, we strongly suggest that you "like" the Maynard Fest FB page, and share the event with your customers!

We look forward to working with you!

Maynard Fest Management Crew—Sarah & Diana

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